



Volunteer Ministry Information Form

SECTION I		Personal Information			
Name:		Birth date:			
Address:					
Home phone:		Work phone:		Field of ministry applying for (<i>i.e.</i> Coordinator, Roadie, Sound Tech):	
Church membership:					
Name of Emergency Contact & Relationship:			Phone number:		
Ages of dependent children or grandchildren living at home:					
SECTION II		Health Information			
List any injury/sickness that might limit your involvement in ministry activities.					
SECTION III		Education/Training Information			
Highest level of formal education:					
Certification(s) held:					
Informal training:					
SECTION IV		References			
List below three individuals (other than family members) who could recommend you for this volunteer ministry.					
1.	Name	Street	City/State	Zip	Phone:
2.	Pastor				
3.	Other				
Other					
*** OFFICE USE ONLY ***					
<input type="checkbox"/> Guidelines for Volunteers signed (attached, and copy given to applicant) Other <input type="checkbox"/> attachments _____					
<input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Recommended with Conditions Noted:					Date Received:
					Date Approved:
Signature of Business Manager:				Date Signed:	

SECTION V**Experience**

List your ministry experience (i.e., Music, Ministries Outreach, Church, etc.):

Position/Type of Work	Church/Organization	Date of Service
1.		
2.		
3.		
4.		

SECTION VI**Skills, Hobbies and Interests**

List skills, hobbies or interests you have in which you would be willing to help or teach.

1.	4.
2.	5.
3.	6.

SECTION VII**Spiritual Journey**

Please describe your past and present spiritual journey with God.

SECTION VIII**Strengths and Spiritual Gifts**

Identify three of your strengths.

Identify three of your spiritual gifts.

1.	1.
2.	2.
3.	3.

SECTION IX**Personal Development**

Identify three areas for personal development.

1.
2.
3.

SECTION X**Accomplishments**

List three events/accomplishments in your life that you have found fulfilling. *(Please exclude commitment to Christ, marriage, having children, graduating from college. Examples: 1) I took care of our horse for one summer when I was 10. 2) I have managed a chain of grocery stores for the last four years. 3) I taught a beginner's art class to a group of sixth-graders.*

1.
2.
3.

SECTION XI**Background Check**

As a result of our concern for the safety and protection of all people, we require all potential volunteers to 1) complete and return this Volunteer Ministry Information form, 2) consent to a voluntary criminal record check, and 3) read & sign the **Guidelines for Volunteers** (attached).

◆ I have read and signed the **Guidelines for Volunteers**.

Social Security # _____
(or Social Insurance Number)

◆ I give my consent for a voluntary criminal record check.

APPLICANT'S SIGNATURE:*

Date:

*Application cannot be accepted without this signature.

Have you ever been (formally or informally) accused, charged, or disciplined for any unlawful sexual conduct, child abuse, and/or child sexual abuse? (Please circle)

YES

NO

If you answered yes to the above, supply the following:

Date:

Place:

Type of Conduct:

SECTION XII**Statement of Accuracy**

The information supplied on this form is complete and accurate to the best of my knowledge and recollection. I understand this is strictly a volunteer position, and I expect no remuneration for services and time volunteered.

APPLICANT'S SIGNATURE:

Date:

Note: Please be sure you have answered every question and signed your name above. Return this completed form and mail to: DiVine of Annapolis Ministries, Inc. 20 Parole Street Annapolis, MD 21041 or deliver in person.

Purpose

The Volunteer Ministry Information Form assists the ministry in appointing the best possible individuals to serve. This form is part of a screening process which protects the confidentiality of volunteers, while also serving to protect adults, children and youth from predators and the organization from liability. This record, once turned in, becomes the property of the DiVine of Annapolis Ministries, Inc and will be stored in a locked file in the office. Applicants may request that a copy of their Volunteer Ministry Information Form be forwarded to another organization or ministry establishment upon written request.

Policy

All information on this Volunteer Ministry Information Form is required. It will become a permanent record and should include updates every three years. In the event of accusations against the applicant, opportunity should be given for response by the accused. Such a response also becomes a part of the record and must be attached to this form.

Guidelines

All information on this Volunteer Ministry Information Form is required. It will become a permanent record and should include updates every three years. In the event of accusations against the applicant, opportunity should be given for response by the accused. Such a response also becomes a part of the record and must be attached to this form.

DIVINE OF ANNAPOLIS MINISTRIES INC

20 Parole Street Annapolis, MD 21401 Telephone: 443-333-1120 Fax: 410-630-5589 www.divineofannapolis.com

GUIDELINES FOR VOLUNTEERS

1 Peter 4: 9-11 : Be hospitable to one another without grumbling. As each one has received a gift, minister it to one another, as good stewards of manifold grace of God. If anyone speaks, let him speak as the oracles of God. (the very words of God) If anyone ministers, let him do it as with the ability which God supplies, that in all things God may be glorified through Jesus Christ, to whom belong the glory and the dominion (power) forever and ever. Amen.

Realizing that the ministry of music is not only vital to the expressions of worship by God's people, but it also enables such worship to take place. The music that is used in the local church is a matter of biblical truth.

It is not the intent of this document to develop a biblical theology of music, nor to detail how that theology would impact the philosophy. Those disciplines are necessary for the understanding of these guidelines, and perhaps will be set forth in another document. This document is to give guidelines so that there is consistency, unity, and mutual 'understanding of purpose' for the ministry of music.

Be dependable and make this ministry an important factor in your life

I, the undersigned , have read the guidelines listed above and agree to abide by them. I will obtain a copy of this signed form and keep it for reference.

DATE _____

SIGNED _____

DATE _____

WITNESS _____